

Borough of Buena Municipal Utilities Authority

Remote Meeting Access

For March 23, 2022

Dear Residents and Interested Parties:

Due to the refurbishing of the Borough of Buena Municipal Building, meetings of the Borough of Buena Municipal Utilities Authority Board will be held remotely via conference calls. Agendas will be posted timely for your review on the BBMUA's website at www.buenaboroughmua.com. During the public portion of the meeting, you will state your name and address for the record, followed by your concern.

To access meetings, please call:

1-978-990-5000

You will be asked to enter an Access Code. Please enter:

7124104#

The line may be busy due to high call volume across the country. If you are unable to join on your first attempt, please try again until you successfully connect. It is best to try 5 to 10 minutes prior to or after the hour.

This meeting will begin at 7:00 p.m. By following the steps outlined above, you will have full and unrestricted access.

Thank you for your patience and understanding during this time. We will continue to keep you apprised of any changes.

The BBMUA Board Members and Employees

REGULAR MEETING AGENDA

CALL THE MEETING TO ORDER:

FLAG SALUTE:

SUNSHINE LAW: “This regular meeting held on March 23, 2022 at 7:00 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law.”

ROLL CALL OF ATTENDANCE:

R. Baker	A. Abriola	S. Testa
R. Delano	C. Santore	
J. Formisano	A. Zorzi	
J. Johnston	R. Smith	
J. Santagata	R. Casella	

CHAIRMAN: FIRST ORDER OF BUSINESS:

PUBLIC PORTION:

ENGINEER’S REPORT: #1 Email from Robert Smith of Remington & Vernick regarding the final requisition for the NJ I-Bank project. As a result of delays in the project completion due to material delays, Remington & Vernick has incurred additional inspection costs over the approved amount. The additional cost through the end of February total \$16,571.84 in inspection and contract administration fees. If there are funds available Remington would like to forward and invoice to the MUA.

#2 Email from Robert Smith of Remington & Vernick regarding the Buena Vista Campground. The Campground requested the MUA to allow them to discharge a combination of sewage/rainwater/groundwater from their on-site septic tanks into their pump station and pump it into the MUA sanitary sewer system. Mr. Smith’s office has been working with Plant Superintendent Alan Zorzi to evaluate the impact to the treatment process. Alan has consulted the NJDEP on this matter. Based on the collective discussions, Remington & Vernick has prepared a draft contract for review by the BBMUA Board and the BBMUA Solicitor for review.

#3 Email from Robert Smith of Remington & Vernick submitting Change Order #3 which resulted in a decrease in the contract in the amount of \$14,560.00 as well as the Payment Certificate #12 (final) for the pump station upgrades project. This payment will be approved on the bill list at tonight's meeting.

#4 Adopt resolution R-11-2022 accepting change order #3 to amend the contract with MBE Mark III Electric, Inc. for the rehabilitation of pump stations #1, #2, #3 and grit removal system. The change order is for a net decrease in the contract amount of \$14,560.00.

m. _____ s. _____
Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

SOLICITOR'S REPORT:

AUDITOR'S REPORT: #5 Letter from Stephen Testa of Romano, Hearing, Testa & Knorr providing the Client Engagement Letter for the 2020 Audit Engagement.

#6 Email from Mary Pearsall providing a copy of the accrued interest statement for the month ending February 28, 2022 for the construction loan on the pump station rehabilitation project.

#7 Email from the Division of Local Government Services Department of Community Affairs providing the Local Finance Notice 2022-09 Dated March 7, 2022 stipulating Pandemic-Related Water, Sewer & Electric Arrearages and Updates to COVID-19 Utility Ratepayer Relief Notices. This mainly focuses on the fact that we have to offer payment plans to those in arrears unless they were already sold at tax sale. Payment plans can't be less than a year unless the customer requests a shorter period. There are also disclosure requirements that should be posted to the website.

TREASURER'S REPORT: Motion to approve treasurer's report as read

m. _____ s. _____
Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

SECRETARY'S REPORT: #8 Copy of letter sent to Brian Wasilewski, Director of Facilities and Operations for Buena Regional School District providing a rough cost breakdown to connect the Buena Regional High School into the city water system.

#9 Email from Matthew Robinson, attorney for Frank Carpino, asking when the BBMUA will be having in person meetings again. Mr. Robinson also requested our allocation ratios for his client because he wants to know what percentage of the allocations are currently in use and our total capacity, etc.

#10 Letter to Frank Carpino of Liberty Village II providing receipts and the breakdown of how the payments he made were applied to his water and sewer accounts for the Liberty Village II project located on 517 S.W. Blvd.

#11 Email from Jason Capizzi our Bond Counsel providing the fee proposal relating to the permanent financing in an amount not to exceed \$1,250,000.00 through the NJ Infrastructure Bank related to the Authority's Sanitary Sewer Pump Station Improvements for an amount not to exceed \$30,400.00 plus disbursements. Mr. Capizzi provided a breakdown of his computation.

I need a motion to approve the fee proposal relating to the permanent financing through the NJ Infrastructure Bank related to the Authority's Sanitary Sewer Pump Station Improvements for an amount not to exceed \$30,400.00 plus disbursements to Jason P. Capizzi, Esq who is the Bond Counsel handling the permanent financing.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

#12 Adopt Resolution R-12-2022 authorizing the execution and delivery of loan agreements to be executed by the Borough of Buena Municipal Utilities Authority and each of the New Jersey Infrastructure Bank and the State of New Jersey, Acting by and through the New Jersey Department of Environmental Protection, and further authorizing the execution and delivery of an Escrow Agreement, all pursuant to the State Fiscal Year 2022 New Jersey Water Bank Environmental Infrastructure Financing Program.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

MINUTES OF THE MEETING: Dispense with reading the minutes of the last regular meeting held on February 23, 2022. Second-Roll Call

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

PUBLIC PORTION:

PLANT SUPERINTENDENT'S REPORT: #13 Quote from BERCO Fleet Services for the repair of Truck #5. The quote is in the amount of \$10,182.47.

#14 Invoice from Foley CAT for the repair of the 930 M Loader in the amount of \$19,296.01.

Motion to accept and file all correspondence sent out for review without reading numbered 1 through 14. Second-Roll Call

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J, Formisano, J. Johnston, J. Santagata

PAYMENT OF THE BILLS: motion to pay all bills presented.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J, Formisano, J. Johnston, J. Santagata

The next regular meeting will be held on April 13, 2022 at 7:00 p.m.

MEETING ADJOURNMENT: Motion to adjourn the meeting. Second-Roll Call

m. _____ s. _____ Time: _____

Roll Call: R. Baker, R. Delano, J, Formisano, J. Johnston, J. Santagata